

## Aspiring Foundations federated Nursery Schools - Governing Body action plan

**To forge a clear vision for the federation and ensure that Governing Body understand their roles and responsibilities**

Action	Personnel	Time scale	Success criteria	Further action
Joint Governing Body / staff session re clarity of vision leading to a clear mission statement for the federation	All Governing Body and staff	Completed, Review in summer 2019	Mission statement developed -all staff aware who Governing Body are and what their link roles are	Joint Governing Body / staff session re clarity of vision leading to a clear mission statement for the federation
Learning walks to familiarise Governing Body with both schools and their priorities	All Governing Body/ HT	Spring term 19	-Governing Body able to talk knowledgably about the priorities for both schools -Feedback collated and reported to full Governing Body - Governing Body can talk knowledgably about both settings	
Link Governing Body to visit both schools to gain an overview re their area.	Link Governing Body / teaching staff	Ongoing 18-19	-Link Governing Body able to talk knowledgably about their role and the work going on re this within the federation -Reported to full Governing Body	
Governing Body action plan following federation established	HT; Chair and vice chair	Reviewed 15/11/18	Action plan in place; presented to Governing Body, supporting Governing Body to move forward	Update at FGB Autumn term
Governing Body to be appropriately trained and refreshed to fulfil their roles with updated skills audits completed	All Governing Body Board members	Training needs identified  Ongoing	Governing Body roles established Training needs identified and Governing Body accessing training via NGA / SLA	

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**To ensure that the statutory responsibilities of the Governing Body are being fulfilled**

Action	Personnel	Time scale	Success criteria	Further action
Each committee to have clear terms of reference	HT / Chair of Governing Body	Updated and completed	Each committee approved terms of reference	Review summer 2019
Ongoing review of policies to represent the Federation	HT / Chair of Governing Body/ Committees	Statutory policies by the end of Spring term. Ongoing programme over the next 3 years	Policies updated and uploaded to website	
To investigate the development of a shared website with individual aspects for both schools	HT / Office manager/ Chair of Governing Body	Completed Nov 2018	Federation website established which meets the statutory criteria Governing Body oversight of website auditing once per term against statutory criteria	

**To ensure short term and long term financial stability for the federation**

Action	Personnel	Time scale	Success criteria	Further action
To review SLA's making joint savings where possible	HT, Resources committee, office manager	End of 2018 financial year then reviewed again end of 2019	Savings identified and implemented	
To review staffing structure to ensure it is robust, stable and financially sustaining	Resources committee	Review within 2018-19 financial year	New structure is in place Federation is financially stable	Next phase to start Jan 2019

**To ensure the Governing Body is clear about and evaluates the impact of its actions on improving the school**

Action	Personnel	Time scale	Success criteria	Further action
Scrutiny of data, ongoing support and challenge provided via committee meetings	HT, AHT, Chair & GOVERNING BODY's	On going	Committee meetings planned for the year Governing Body minutes evidence support and	

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			challenge	
Governing Body walk and visits underway supporting knowledge of the school practices	All Governing Body	Update	Feedback collated and presented to Curriculum and standards	Spring term 2019
Regular meetings with Safeguarding Governing Body	HT Safeguarding GOVERNING BODY	Termly meeting planned for Safeguarding Governing Body	Safeguarding report presented to full Governing Body	
Governing Body action plan following federation being established	HT; Chair and vice chair	Updated 15/11/18	Action plan in place; presented to Governing Body, supporting Governing Body to move forward	
The Governing Body are prepared & understand Ofsted inspection process for both settings	All Governing Body; chair and committee chairs		Improved knowledge of Ofsted process, Ofsted interpretations of the Governing Body role, Evidenced scrutiny of data and clear understanding of both Schools Improvement Plans Chair of committees to playing a lead part in driving forward knowledge	Warrington Rd Ofsted 10 July. Outcome OUTSTANDING. Completed  Ditton still awaiting inspection.