

## Aspiring Foundations Federated Nursery Schools - Governor Action Plan 2019

### A- To forge a clear vision for the federation and ensure that Governing Body understand their roles and responsibilities

Action	Personnel	Time scale	Success criteria	Further action
Joint Governing body/staff session re clarity of vision leading to a clear mission statement for the federation	All governing body and staff	Completed , Review in Summer 2019	Mission statement developed -all staff aware who Governors are and what their link roles are	Joint Governing body / staff session re clarity of vision leading to a clear mission statement for the federation
Learning walks to focus Governors for both schools and their priorities or areas of development	All Governors / HT	Spring term 19	-Governing body able to talk knowledgably about the priorities for both schools -Feedback collated and reported to full Governing body - Governing body can talk knowledgably about both settings	
Link governors to visit both schools to gain an overview re their area.	Link governors / teaching staff	Ongoing 19/20	-Link governors able to talk knowledgably about their role and the work going on re this within the federation -Reported to full governing body meetings	
Governor action plan following federation established	HT; Chair and vice chair	Reviewed 15/11/18	Action plan in place; presented to Governors, supporting Governing body to move forward	Update at FGB Spring term meeting
Governors to be appropriately trained and refreshed to fulfil their roles with updated skills	All Governing Board members	Training needs identified Ongoing 2019/20	Governor roles established Training needs identified and Governors accessing training via NGA / SLA	Skills Audit (matrix) to be updated before Autumn term FGB

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audits completed				
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### B- To ensure that the statutory responsibilities of the Governing body are being fulfilled

Action	Personnel	Time scale	Success criteria	Further action
Each committee to have clear terms of reference	HT / Chair of committee meetings/ Chair	Updated and completed	Each committee approved terms of reference	Review summer 2019
Ongoing review of policies to represent the Federation	HT / Chair of Governing body / Committees	Statutory policies by the end of Spring term. Ongoing programme over the next 3 years	Policies updated and uploaded to website	
To review the website with individual aspects for both schools	HT / Office manager/ Chair of Governing body	Termly	Federation website established which meets the statutory criteria Gov oversight of website auditing once per term against statutory criteria	

### C- To ensure short term and long term financial stability for the federation

Action	Personnel	Time scale	Success criteria	Further action
To review SLA's making joint savings where possible, review best value	HT, Resources committee, office manager	End of 2019	Savings identified and implemented	
To review staffing structure to ensure it is robust, stable and financially sustaining	Resources committee	Review within 2018-19 financial year	New structure is in place Federation is financially stable	Next phase to be completed by Autumn 2019

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### D- To ensure the Governing Body is clear about and evaluates the impact of its actions on improving the school

Action	Personnel	Time scale	Success criteria	Further action
Scrutiny of data, ongoing support and challenge provided via committee meetings	HT, AHT, Chair & Governing Body	On going	Committee meetings planned for the year Governing body minutes evidence support and challenge	
Governors walk and visits continued to support knowledge of the school practices	All Governors	One per term	Feedback collated and presented to Curriculum and standards	Spring term 2019
Regular meetings with Safeguarding governor	HT Safeguarding Governing body member	Termly meeting planned for Safeguarding Governor	Safeguarding report presented to full governing body	
Governor action plan following federation being established	HT; Chair and vice chair	Last updated 15/11/18	Action plan in place; presented to Governing body, supporting Governing body to move forward	
The governing body to understand Ofsted inspection process for both settings -ready for new inspection framework	All governors; chair and committee chairs	To start 2020	Improved knowledge of Ofsted process, Ofsted interpretations of the governors role, Evidenced scrutiny of data and clear understanding of both Schools Improvement Plans Chair of committees to playing a lead part in driving forward	Warrington Road- Ofsted 10 <sup>th</sup> July Outcome Outstanding  Ditton- Ofsted 11 <sup>th</sup> Dec 2018 Outcome –Good  Next steps- New Inspection framework

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			knowledge	
The Governing Body to participate & support LA, wider governing forums	Chair, Vice, Governing body	Ongoing 2019/20	To improve knowledge, awareness of external initiatives in supporting schools, committees & FGB in scrutiny of data, performance, to be a challenging/critical friend for the leadership team.	